



FOREIGN TRAVEL *PRE-TRIP* DISCLOSURE FORM

In order to comply with Texas Governor Abbott's Executive Order GA-48 and Texas Education Code §§ 51B.201-51B.202 (HB 127), this form must be completed and signed by Lamar University personnel traveling internationally on employment related travel, as well as personal travel, to countries deemed foreign adversaries on the U.S. Department of Commerce list under [15 C.F.R. § 791.4](#).*

For employment related foreign travel covered by Texas House Bill 127, this form also supports Lamar University's International Travel Approval and Monitoring Program and the Research Security Office's risk-based review.

Please review the university's [Transactions Involving Foreign Adversary Countries Policy](#), the Governor's Executive Order GA-48 and Texas House Bill 127 prior to completing this form.

Submission of this form satisfies your pre-trip compliance with the foreign travel policy. **It does not grant you authorization to travel or fulfill any other notification requirements set by the university, college, or department.**

This completed and signed form must be emailed to the university Travel office, travel@lamar.edu, no later than **10 days prior to the start of the trip**. Upon returning from this trip, the employee **must submit the Foreign Travel Post-Trip Disclosure form**.

1. Employee's Full name: _____
2. Date of Departure: _____
3. Date of Return: _____
4. Destination Country(ies): _____
5. Purpose(s) of travel: _____
6. Is this travel employment related? ☐ Yes ☐ No

- ☐ I reviewed the university's foreign adversary policy and the governor's Executive Order GA-48 and Texas Education Code §§ 51B.201–51B.202.
- ☐ I will not take any university digital materials or devices on this trip.
- ☐ I understand that I must complete the Foreign Travel Post-Trip Disclosure form within 10 days of my return.
- ☐ I certify the information provided on this disclosure form is complete and accurate and that during my trip, I will comply with all relevant Lamar University travel and information security policies.

Employee Signature

Date

Supervisor Signature

Date

*As of the effective date of this policy, foreign adversaries include the People's Republic of China, including the Hong Kong Special Administrative Region (China); the Republic of Cuba (Cuba); the Islamic Republic of Iran (Iran); the Democratic People's Republic of Korea (North Korea); the Russian Federation (Russia); and Venezuelan politician Nicolás Maduro (Maduro Regime).