LOGIN TO AdobeSign

- 1. Go to "https://secure.echosign.com/public/login"
- 2. Enter your Lamar email address <u>LEA@lamar.edu</u> (ex. jdoe@lamar.edu)
 - o Do not use <u>firstname.lastname@lamar.edu</u>

Sign In To Your Account		
Email:		
Password:		
Remember Me		
Sign In		
I forgot my pas	sword	

3. Press the Tab key to be redirected to the Select an Account page

Select an account	
Email address dlively@lamar.edu	
Personal Account	>
Company or School Account	>

- 4. Select "Company or School Account"
- 5. Enter LEA credentials then click "Login"

LAMAR UNIVERSITY
Log in with your LEA, the account you use to log in to LU Email and LU Learn.
LEA Username:
Password:
LOGIN clear

UPDATE YOUR AdobeSign PROFILE (optional)

6. Click your name in the top right corner then click "My Profile" to update your profile. Click "Edit Profile" to make changes to your profile.

Search	My Profile o		Ay Profile
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Personal Preferences	Jeanie Jones Jrotlle jeanie@cateryjones.dom Change Email Address		witch Account
My Profile			ign Out
Access Tokens	Sales Manager		
Twitter Integration	Casey Jones Railways		
Auto Delegation	Phone Number	Plan	
My Notifications	555-555-1212	Adobe Sign - Enterprise	
Shared Notifications	Time Zone (GMT-08:00) Pacific Time (US & Canada)	Password Change Password	
My Signature	Measurement Unit	Group Name	
Language Preferences	Centimeters(cm)	Sales ()	
Charlog Status	Edit Profile		